

**Minutes of the Special Board Meeting**  
**INLAND EMPIRE RESOURCE CONSERVATION DISTRICT**  
25864 Business Center Drive, Suite K  
Redlands CA 92374  
909-799-7407

**September 20<sup>th</sup>, 2017 at 11:30 AM**

Directors Present: President Paul Williams; Vice-President Jim Earsom; Secretary-Treasurer Jim Harrington; Director Alison Mathisen; Director Terrie Andrews; Director Brad Buller; Director Tim Johnson

Directors Absent: Associate Director Rick Gomez

Staff Present: District Manager Mandy Parkes; Natural Resources Manager Jacob Skaggs; Project Manager Susie Kirschner; Project Manager Eric Chan; Project Manager Brian Robey; Education Coordinator Jasmine Orozco; Conservation Educator Shari Tindall; Conservation Educator Alma Eichman; Conservation Educator Gabriela Preciado; Field Ecologist Aaron Echols; Field Assistant Kevin Harrington; CSA Coordinator Lucy Ceja; Administrative Assistant Jennifer Castillo

Members of the Public: Jeff Borum, East Stanislaus RCD Soil Health Coordinator

I. CALL TO ORDER

**The meeting was called to order by President Paul Williams at 11:45 AM**

II. PUBLIC INPUT

There was no public input.

III. CONSENT CALENDAR

**Director Johnson provided a motion for approval of the consent calendar excepting the minutes, and Director Andrews provided the second. The motion passed, 6-0-1, with Vice-President Earsom abstaining.**

Andrews	Aye	Buller	Aye
Earsom	Abstain	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

IV. REPORTS

1. BB&K Billing Report

There was no discussion on the BB&K Report

2. Staff Reports

There was no discussion on staff reports

3. NRCS Update

There was no discussion on the NRCS Update

- 5. SAWA Update  
There was no discussion on the SAWA update

- 6. CARCD Update  
There was no discussion the CARCD update.

**President Williams adjourned to closed session at 12:18 PM**

V. PRESENTATION

- 1. Jeff Borum, East Stanislaus RCD Soil Health Coordinator, provided an overview of the CDFA Specialty Crop Block Grant

VI. CLOSED SESSION

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: APN 413-100-004, 413-100-012; 413-420-001; 413-110-013  
Agency negotiator: Mandy Parkes  
Negotiating Party: Holmes Family Trust  
Under negotiation: Price and terms of payment

**Directors adjourned out of closed session at 12:38 PM. There was no reportable action out of closed session.**

VII. WORKSHOP

- 1. IERCD Environmental Education Center  
District Manager Parkes provided updates on the IERCD Environmental Education Center

VIII. OLD/NEW BUSINESS

- 1. Discussion and Possible Approval of Amendment to the Agreement to Facilitate Compensatory Mitigation Efforts with Riverside County Transportation Commission

**Director Buller made a motion to approve the Amendment to the Agreement to Facilitate Compensatory Mitigation Efforts with Riverside County Transportation Commission. Director Andrews provided the second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

- 2. Discussion and Possible Approval of the Final Budget and Proposal from the Claremont Environmental Design Group

**Director Buller made a motion to approve the Final Budget and Proposal from the Claremont Environmental Design Group. Director Andrews provided the second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

3. Discussion and Possible Approval of Updated Funding Agreement with the San Bernardino Mountains Land Trust

**Director Andrews made a motion to approve the Updated Funding Agreement with the San Bernardino Mountains Land Trust. Vice-President Earsom provided the second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

4. Discussion and Possible Approval of Funding Agreement with Huerta del Valle

**Vice-President Earsom made a motion to approve the Funding Agreement with Huerta del Valle with non-substantive administrative changes. Director Johnson provided the second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

5. Discussion and Possible Approval of IERCD Scholarship Program

**Director Mathisen made a motion to approve the IERCD Scholarship Program. Director Buller provided the second. The motion carried unanimously, 7-0. During item discussion, it was recommended the item be tabled. Director Mathisen amended her motion to table the item and Director Buller amended his second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

6. Discussion and Possible Approval of Revision I to the 2017-18 IERCD Budget

**Director Johnson provided the motion to approve Revision I to the 2017-18 IERCD Budget. Director Andrews provided the second. The motion passed unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

7. Discussion and Possible Approval of Memorandum of Understanding with East Stanislaus Resource Conservation District

**Director Earsom made a motion to approve the Memorandum of Understanding with East Stanislaus Resource Conservation District. Director Andrews provided the second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

8. Discussion and Possible Approval of Memorandum of Understanding with Telacu Property Management

**Director Mathisen made a motion to approve the Memorandum of Understanding with Telacu Property Management Group. Director Andrews provided the second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

9. Discussion and Possible Approval of Updated Policy 3040/Sick Leave

**Director Buller made a motion to approve the updated Policy 3040/Sick Leave. Director Johnson provided the second. The motion passed, 6-1.**

Andrews	Nay	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

10. Discussion and Possible Approval of CSA Coordinator Job Description

**Director Buller made a motion to approve the CSA Coordinator Job Description. Director Mathisen provided the second. During item discussion, Vice-President Earsom noted the job description should be updated with changes that the CSA Coordinator should report only to the IERCD District Manager and not off-site partner staff. Director Buller amended his motion to include this update and Director Mathisen amended her second. The motion carried unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

11. Discussion and Possible Approval of City of Rialto Compensation Agreement

**Vice-President Earsom made a motion to approve the City of Rialto Compensation Agreement. Director Johnson provided the second. The motion passed unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

12. Discussion and Possible Approval of November 4<sup>th</sup>, 2017 Special IERCD Board Meeting

**Director Mathisen made a motion to approve cancelling the regularly scheduled IERCD board meeting on November 8<sup>th</sup>, 2017 and scheduling a special meeting on November 4<sup>th</sup>, 2017, at 8 AM prior to the CARCD SoCal Inland Regional Meeting on November 4<sup>th</sup> 2017, in Rancho Cucamonga. Director Buller provided the second. The motion passed unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

13. Discussion and Possible Approval of January 10<sup>th</sup> 2018 Special IERCD Board Meeting

**Secretary-Treasurer Harrington made a motion to approve cancelling the regularly scheduled Wednesday, January 10<sup>th</sup> 2018 board meeting in Redlands and schedule a special meeting for Wednesday, January 10<sup>th</sup> 2018 at the Inland Empire Utility Agency in Chino. Director Buller provided the second. The motion passed unanimously, 7-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Harrington	Aye
Johnson	Aye	Mathisen	Aye
Williams	Aye		

IX. GENERAL DISCUSSION FOR THE GOOD OF THE DISTRICT

1. SoCal Inland Region Fall 2017 Area Meeting

The IERCD is hosting the fall 2017 SoCal Inland Region Area Meeting on Saturday, November 4<sup>th</sup> from 9:30 AM – 2:30 PM at Goldy Lewis Community Center at Central Park, 11200 Base Line Road, Rancho Cucamonga, CA 91701

X. ANNOUNCEMENTS

1. The Lake Arrowhead Community Services District is hosting the September 18th, 2017 ASBCSD Membership Meeting at the Grill at Antlers Inn at 26125 State Highway 189 in Twin Peaks  
Vice-President Harrington, Director Andrews and District Manager Parkes attended the ASBCSD meeting

XI. FUTURE AGENDA ITEMS

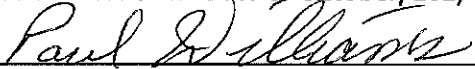
1. IERCD RFP for Investment Services

XII. BOARD MEMBER COMMENTS


XIII. ADJOURN MEETING

The meeting was adjourned by President Williams at 1:36 PM

APPROVED THIS 11<sup>th</sup> DAY of October, 2017

  
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Paul Williams, Board President

  
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Vice-President, James Earsom