



# INLAND EMPIRE

## RESOURCE CONSERVATION DISTRICT

### Minutes of the Inland Empire Resource Conservation District Board Meeting

#### In-Person

Thursday, June 8th, 2023 at 12 PM  
25864 Business Center Drive, Suite K  
Redlands, CA 92374

#### Virtual Meeting Link:

<https://uso2web.zoom.us/j/84256383138?pwd=MUpTM3pnT3dBaXpBZopkcStPQ2lydzog>

**Meeting ID:** 842 5638 3138

**Passcode:** 586909

**Phone:** 1-669-444-9171

Directors Present: President Rick Gomez; Vice-President Nancy Sappington; Secretary-Treasurer Rod LeMond; Director Brad Buller; Director Lorien Sanders; Associate Director Jim Earsom

Directors Absent: Director David Friedman; Director Tricia Reed; Associate Director Terrie Andrews

Staff Present: District Manager Mandy Parkes; Administrative Programs Lead Jennifer Castillo; Administrative Assistant Valerie Velazquez; Education Programs Manager Crystal Cortez; Education Programs Lead Gaby Preciado; Conservation Educator Shari Tindall; Community Outreach Specialist Crystal Valenzuela; Mitigation Lead Jose Mora; Habitat Site Lead Omar Pena; Project Assistant Ashley Ruiz; Project Assistant Xochitl Hidalgo

Members of the Public: NRCS District Conservationist Phuong Woolery; NRCS Intern Phuc Nguy; Member of the Public Gina Griffiths

#### I. CALL TO ORDER

**President Rick Gomez called the meeting to order at 12:07 PM**

#### II. PUBLIC COMMENT

**There was no public comment.**

#### III. CONSENT CALENDAR

**Director Brad Buller provided the motion to approve the consent calendar. Vice-President Nancy Sappington provided the second. The consent calendar was approved unanimously, 4-0.**

Gomez	Aye	Sappington	Aye
LeMond	Aye	Buller	Aye
Reed	Absent	Friedman	Absent
Sanders	Absent		

#### IV. REPORTS

##### 1. Department Report

**Staff introduced two summer interns, Ashley Ruiz and Xochitl Hidalgo, both of whom will be assisting on IERCD work through August 2023.**

##### 2. LRPPG Report

**Staff provided updates on LRPPG Master Planning and an upcoming event at LRPPG on June 17th with UCCE Master Gardeners.**

##### 3. NRCS Report

**Redlands Field Office District Conservationist Phuong Woolery updated Board Members on NRCS programs, summer intern, and their planned attendance for NRCS leadership at a future IERCD board meeting.**

##### 5. CARCD Report

**President Rick Gomez provided a brief update on CARCD Strategic Planning and on the Annual Conference in Sacramento scheduled for Dec. 13-15th, 2023.**

**Director Lorien Sanders joined the meeting at 12:20pm.**

#### V. GRANTS

##### 1. Quarterly Grants Update through 3-31-23

**There was no discussion on the Quarterly Grants Update**

##### 2. RFFC Financials/Deliverables - Detailed Overview

**Secretary-Treasurer Rod LeMond provided comments on the Detailed Overview and thanked staff for developing the additional reporting for this month.**

##### 3. Pending Grants

**There was no discussion on Pending Grants.**

#### VI. OLD/NEW BUSINESS

##### 1. Discussion and Possible Approval of 2023-24 Budget Proposal

Director Buller provided the motion to approve the 2023-24 Budget Proposal. Vice President Sappington provided the second. The motion was approved unanimously, 5-0.

Gomez	Aye	Sappington	Aye
LeMond	Aye	Buller	Aye
Reed	Absent	Friedman	Absent
Sanders	Aye		

2. Discussion and Possible Approval of Amendment II to Grant Funding Agreement with the California Department of Conservation. **Secretary-Treasurer LeMond provided the motion to approve Amendment II to Grant Funding Agreement with California Department of Conservation. Director Sanders provided the second. The motion was approved unanimously, 5-0.**

Gomez	Aye	Sappington	Aye
LeMond	Aye	Buller	Aye
Reed	Absent	Friedman	Absent
Sanders	Aye		

3. Discussion and Possible Approval of the Engagement Letter with Eadie and Payne. **Secretary-Treasurer LeMond provided the motion to approve the Engagement Letter with Eadie and Payne. Director Buller provided the second. Secretary-Treasurer LeMond recommended developing internal policy regarding recurring solicitation of bids for auditing to ensure consistency with requirements for public agency audits and best use of public funds. The motion was approved unanimously, 5-0.**

Gomez	Aye	Sappington	Aye
LeMond	Aye	Buller	Aye
Reed	Absent	Friedman	Absent
Sanders	Aye		

4. Discussion and Possible Action on the Special Districts Risk Management Authority Board Election. **Director Buller provided the motion to vote for candidates Jesse D Claypool; Acquanetta Warren; and**

Robert Swan for serving on the **Special Districts Risk Management Authority Board of Directors.**  
**Secretary-Treasurer LeMond provided the second. The motion was approved unanimously, 5-0.**

Gomez	Aye	Sappington	Aye
LeMond	Aye	Buller	Aye
Reed	Absent	Friedman	Absent
Sanders	Aye		

VII. DISCUSSION ITEMS

1. IERCD Office Lease - Present Lease to Board in Aug. 2023  
**Staff provided brief updates to the lease renewal process.**
2. Strategic Plan Update

VIII. BOARD MEMBER COMMENTS

1. **There were no Board Member comments.**

IX. FUTURE AGENDA ITEMS

1. **Annual Meeting Action Items**

X. ADJOURN MEETING

**President Rick Gomez adjourned this meeting at 1:31 PM**

**Approved this 10<sup>th</sup> Day of August, 2023**

DocuSigned by:  
*Rick Gomez*  
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**Rick Gomez, President**

DocuSigned by:  
*Nancy Humenik Sappington*  
28489F752A9B461...

**Nancy Sappington, Vice-President**