



INLAND EMPIRE

RESOURCE CONSERVATION DISTRICT

MEETING MINUTES

Minutes of the Inland Empire Resource Conservation District Special Board Meeting
Thursday, July 8th, 2021 at 12 PM
2024 Orange Tree Lane
Redlands, CA 92374

<https://uso2web.zoom.us/j/84893495558?pwd=d3NLMHlxUk43Q3craXFEWUw2WGJwUTo9>

Meeting ID: 88158069547

Passcode: 589410

Dial in: 1-669-900-6833

Directors Present: President Jim Earsom; Vice-President Paul Williams; Secretary-Treasurer Rod LeMond; Director Patricia Reed; Director Brad Buller; Director Rick Gomez; Director Nancy Sappington; Associate Director Lorien Sanders; Associate Director Jennifer Alford; Associate Director Terrie Andrews;

Directors Absent: Associate Director AnaLisa Campos

Staff Present: District Manager Mandy Parkes; Administrative Programs Lead Jennifer Castillo; Conservation Educator Shari Tindall; Conservation Educator Gaby Preciado; Community Engagement Specialist Crystal Valenzuela; Project Assistant Cindy Corhiran

Members of the Public: NRCS District Conservationist Tomas Aguilar-Campos; Climate Action Corps Fellows James Berry, Thorson Muñoz, and Taylor Hollman

I. CALL TO ORDER

The meeting was called to order by President Jim Earsom at 12:01 PM

II. PUBLIC INPUT

1. **There was no public input.**

III. CONSENT CALENDAR

Vice-President Paul Williams provided the motion to approve the consent calendar. Director Brad Buller provided the second. The consent calendar was approved unanimously, 7-0.

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |



INLAND EMPIRE

RESOURCE CONSERVATION DISTRICT

IV. REPORTS

1. BB&K Billing Report

There was no discussion on the BB&K billing report

2. Department Reports

There was no discussion on the Department Reports.

3. NRCS Update

NRCS District Conservationist Tomas Aguilar-Campos provided regional NRCS staffing and outreach updates.

4. IERCD Grants Report – June 2021

There was no discussion on the IERCD Grants Report – June 2021.

I. PRESENTATIONS

1. **2021 North Redlands Urban Greening Project – California Climate Action Corps**
IERCD’s ‘21 California Climate Action Corps Fellows provided an overview of design, implementation, and highlights of the North Redlands Tree Canopy Project.

2. **Louis Robidoux Parkland and Pecan Grove**

District Manager Mandy Parkes provided an overview of history and recent highlights of the Louis Robidoux Parkland and Pecan Grove (LRPPG) project.

VI. OLD/NEW BUSINESS

1. Discussion and possible approval of Amendment to Funding Agreement with Mountain Rim Fire Safe Council

Vice-President Paul Williams provided the motion to approve the Amendment to Funding Agreement with Mountain Rim Fire Safe Council. Director Brad Buller provided the second. The motion was approved unanimously, 7-0.

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

2. Discussion and possible approval of Professional Services Agreement with the Claremont Environmental Design Group

Vice-President Williams provided the motion to approve the Professional Services Agreement with the Claremont Environmental Design Group. Director Buller provided the second. The motion was approved unanimously, 7-0.



INLAND EMPIRE

RESOURCE CONSERVATION DISTRICT

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

3. Discussion and possible action on IERCD Officer Election
Director Buller made a motion to continue existing officer slate in 21-22. Vice President Williams provided the second. The motion was approved unanimously, 7-0 with the 21-22 officer slate consisting of:

President Jim Earsom
 Vice President Paul Williams
 Secretary-Treasurer Rod LeMond

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

4. Discussion and possible action on IERCD Committee Structure and Membership
Vice-President Williams provided the motion to approve the updated committee structure and membership. Director Buller provided the second. The motion was approved unanimously, 7-0 with committee structure including the following for 21-22:

Budget, Finance and Audits:
 LeMond, Gomez, Williams
 Alternate: Reed

Administrative and Personnel
 Buller, Reed, Williams, Andrews
 Alternate: Campos

Public Outreach and Education Committee:
 Earsom, Alford, Campos, Sanders, Andrews
 Alternate: Reed

Land Conservation and Mitigation
 Earsom, Gomez, Sappington
 Alternate: Sanders

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

5. Discussion and possible approval of Board Meeting Day and Time
Director Buller made a motion to retain the regular board meeting day and time at 12 PM on the second Thursday of each month. Director LeMond provided the second. The motion passed -0.



INLAND EMPIRE

RESOURCE CONSERVATION DISTRICT

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|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

6. Discussion and possible approval of 2021 IERCD Employee Manual
Secretary-Treasurer LeMond provided the motion to approve the 2021 IERCD Employee Manual with minor revisions. Director Buller provided the second. The motion was approved unanimously, 7-0.

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

7. Discussion and possible approval of Cancellation of the August 12th, 2021 Board Meeting
Vice-President Williams provided the motion to approve the cancellation of the August 12th 2021 Board Meeting. Director Buller provided the second The motion was approved unanimously, 7-0.

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

8. Discussion and possible action on CSDA Election
Vice-President Williams provided the motion to re-elect Jo McKenzie for California Special Districts Association (CSDA) Southern Network Seat A. Director Buller provided the second. The motion was approved unanimously, 7-0.

| | | | |
|--------|-----|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Aye | | |

Secretary-Treasurer LeMond left the meeting at 1:31 PM

9. Discussion and Possible Approval of Revised Vehicle and Space Sharing Agreement with NRCS



INLAND EMPIRE

RESOURCE CONSERVATION DISTRICT

Vice-President Williams provided the motion to approve the Revised Vehicle and Space Sharing Agreement with NRCS. Director Rick Gomez provided the second. The motion was approved unanimously, 6-o.

| | | | |
|--------|--------|------------|-----|
| Buller | Aye | Reed | Aye |
| Earsom | Aye | Sappington | Aye |
| Gomez | Aye | Williams | Aye |
| LeMond | Absent | | |

VII. GENERAL DISCUSSION FOR THE GOOD OF THE DISTRICT

1. Justice, Equity, Diversity and Inclusion (JEDI) Programming Update

Ms. Parkes provided an update on Justice, Equity, Diversity and Inclusion programming

VIII. ANNOUNCEMENTS

1. The Association of San Bernardino County Special Districts (ASBCSD) is holding its July 19th at 6 PM meeting at Shandin Hills Golf Club in San Bernardino, hosted by Centrica Business Solutions

IX. CORRESPONDENCE

IERCD Scholarship Thank You Card

Financial Assistance for California Special Districts Letter

X. FUTURE AGENDA ITEMS

XI. BOARD MEMBER COMMENTS

XII. ADJOURN MEETING

This meeting was adjourned by President Jim Earsom at 1:06 PM.

Approved this 9th day of September, 2021

DocuSigned by:
James Earsom
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Jim Earsom, President

DocuSigned by:
Brad Buller
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Brad Buller, Director