



Minutes of the Inland Empire Resource Conservation District Board Meeting

Thursday, November 11<sup>th</sup>, 2021 at 12 PM  
25864-K Business Center Drive  
Redlands, CA 92374

<https://us02web.zoom.us/j/84893495558?pwd=d3NLMHlxUk43Q3craXFEWUw2WGJwUTog>

**Meeting ID:** 827 5385 7137

**Passcode:** 462832

**Dial in:** 1-669-900-6833

Directors Present: President Jim Earsom; Secretary-Treasurer Rod LeMond; Director Brad Buller; Director Rick Gomez; Director Nancy Sappington; Associate Director Lorien Sanders

Directors Absent: Vice-President Paul Williams; Director Patricia Reed Associate; Associate Director Terrie Andrews; Associate Director Ana Lisa Campos; Associate Director Jennifer Alford

Staff Present: District Manager Mandy Parkes; Administrative Programs Lead Jennifer Castillo; Conservation Programs Manager Susie Kirschner; Forestry Technician Adrian Poloni; Forestry Technician Sam Nielsen

Members of the Public: None

I. CALL TO ORDER

The meeting was called to order by President Jim Earsom at 12:11 PM

II. PUBLIC INPUT

1. **There was no public input.**

III. CONSENT CALENDAR

**Director Brad Buller provided the motion to approve the consent calendar. Director Rick Gomez provided the second. The consent calendar was approved unanimously, 5-0.**

Buller	Aye	Reed	Absent
Earsom	Aye	Sappington	Aye
Gomez	Aye	Williams	Absent
LeMond	Aye		

IV. REPORTS

1. BB&K Billing Report

**There was no discussion on the BB&K billing report**

2. Department Reports

**Directors provided brief comments on Department Reports.**

- 3. NRCS Update  
**There was no discussion on the NRCS update.**
- 4. IERCD Grants Report – October 2021  
**There was no discussion on the IERCD Grants Report – October 2021.**

I. PRESENTATION

- 1. Regional Fire and Forestry Capacity Building/Early Action Project Presentation  
**Conservation Programs Manager Susie Kirschner presented history and updates on the IERCD’s Regional Fire and Forestry Capacity-Building (RFFC) and Early Action (EA) funding.**

VI. OLD/NEW BUSINESS

- 1. Discussion and Possible Approval of 2020-21 Audited Financial Statements  
**Director Buller provided the motion to approve the 2020-21 Audited Financial Statements. Secretary-Treasurer Rod LeMond provided the second. The motion was approved unanimously, 5-0.**

Buller	Aye	Reed	Absent
Earsom	Aye	Sappington	Aye
Gomez	Aye	Williams	Absent
LeMond	Aye		

- 2. Discussion and Possible Approval of Amendment to Conservation Services Agreement with the San Bernardino Valley Water Conservation District.  
**Secretary-Treasurer LeMond provided the motion to approve the Amendment to Conservation Services Agreement with San Bernardino Valley Water Conservation District. Director Gomez provided the second. The motion was approved unanimously, 5-0.**

Buller	Aye	Reed	Absent
Earsom	Aye	Sappington	Aye
Gomez	Aye	Williams	Absent
LeMond	Aye		

- 3. Discussion and Possible Approval of Professional Services Agreement with Dudek Consulting including finding them to be uniquely qualified to provide service.  
**Director Buller provided the motion to approve the Professional Services Agreement with Dudek. Secretary-Treasurer LeMond provided the second. The motion was approved unanimously, 5-0.**

Buller	Aye	Reed	Absent
Earsom	Aye	Sappington	Aye

Gomez	Aye	Williams	Absent
LeMond	Aye		

4. Discussion and Possible Approval of Memorandum of Understanding with Mojave Desert RCD **Secretary-Treasurer LeMond provided the motion to approve the Memorandum of Understanding with Mojave Desert RCD. Director Gomez provided the second. The motion was approved unanimously, 5-0.**

Buller	Aye	Reed	Absent
Earsom	Aye	Sappington	Aye
Gomez	Aye	Williams	Absent
LeMond	Aye		

5. Discussion and possible approval of Updated Signature Card with Citizens Business Bank **Secretary-Treasurer LeMond provided the motion to approve the Updated Signature Card with Citizens Business Bank to include President Jim Earsom, Secretary-Treasurer Rod LeMond, and Director Patricia Reed. Director Buller provided the second. The motion was approved unanimously, 5-0.**

Buller	Aye	Reed	Absent
Earsom	Aye	Sappington	Aye
Gomez	Aye	Williams	Absent
LeMond	Aye		

6. Discussion and possible approval of Purchasing and Signature Authority Policy Updates **Secretary-Treasurer LeMond provided the motion to approve the Purchasing and Signature Authority Policy Updates. Director Buller provided the second. The motion was approved unanimously, 5-0.**

Buller	Aye	Reed	Absent
Earsom	Aye	Sappington	Aye
Gomez	Aye	Williams	Absent
LeMond	Aye		

VII. ANNOUNCEMENTS

1. ASBCSD 11-15-21 Dinner Flyer

VIII. FUTURE AGENDA ITEMS

1. Mid-Year Budget Revisions  
2. Selection of IERCD Vice-President

IX. BOARD MEMBER COMMENTS

X. ADJOURN MEETING

**This meeting was adjourned by President Jim Earsom at 12:52 PM**

Approved this 9<sup>th</sup> day of December, 2021

DocuSigned by:

*James Earsom*

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Jim Earsom, President

DocuSigned by:

*Rick Gomez*

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Rick Gomez, Vice-President