



Regular Board Meeting Minutes
 April 11th, 2019 at 12 PM
 1630 W Redlands Blvd, Suite A
 Redlands, CA 92373
 909-793-2503

Directors Present: President Paul Williams, Vice-President Jim Earsom, Secretary-Treasurer Jim Harrington, Director Alison Mathisen, Director Rick Gomez; Director Brad Buller

Directors Absent: Director Terrie Andrews, Associate Director Rod LeMond, Associate Director Jennifer Alford, Associate Director Marcela Muro

Staff Present: District Manager Mandy Parkes, Administrative Assistant Jennifer Castillo, Programs Manager Susie Kirschner, Education Coordinator Jasmine Orozco, Field Ecologist Collin Stratz, Field Ecologist Kevin Harrington, Field Ecologist Zach Smith, Restoration Technician Jacob Potter, Restoration Technician Omar Pena, Restoration Technician Kevin Hernandez

Members of the Public Present: Natural Resources Conservation Service District Conservationist Tomas Aguilar-Campos and Soil Conservationist Kier Thomas; Natural Resources Conservation Service/American Bird Conservancy Biologist Rachel Smith; Rogers, Anderson, Malody & Scott Partner Brad Welebir and Senior Accountant Sunny Kim, UC Cooperative Extension Environmental Horticulture Advisor Janet Hartin and Inland and Desert Natural Resources Advisor Chris McDonald

I. CALL TO ORDER

President Williams called the meeting to order at 12:07 PM

II. PRESENTATIONS

1. Rogers, Anderson, Malody & Scott Partner Brad Welebir gave a brief presentation on IERCD's investment performance.
2. UC Cooperative Extension Environmental Horticulture Advisor Janet Hartin and Inland and Desert Natural Resources Advisor Chris McDonald presented the IERCD with an engraved plaque noting appreciation for support of local programming on behalf of University of California's Division of Agriculture and Natural Resources Associate Vice-President, Dr. Wendy Powers.

III. PUBLIC INPUT

There was no public input

III. CONSENT CALENDAR

Vice-President Earsom provided the motion to approve the consent calendar and Director Brad Buller provided the second. The consent calendar was approved 6-0.

Andrews	Absent	Harrington	Aye
Buller	Aye	Mathisen	Aye
Earsom	Aye	Williams	Aye

Gomez	Aye
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IV. REPORTS

1. BB&K Billing Report

There was no discussion on the BBK Billings report.

2. Staff Reports

Staff provided brief updates on March board reports.

3. NRCS Update

NRCS District Conservationist Tomas Aguilar-Campos provided regional NRCS staffing and outreach updates.

4. RCD Club Update

Education Coordinator Jasmine Orozco Clark provided updates on behalf of the RCD Club.

5. SAWA Update

There was no April 2019 SAWA report.

6. CARCD Update

There was no additional update on CARCD.

7. NACD Update

There was no additional update on NACD.

V. OLD/NEW BUSINESS

1. Discussion and Possible Approval of the Funding Agreement with Talmadge Brothers, LLP

Vice-President Earsom provided the motion for approval of the funding agreement with Talmadge Brothers, LLP. Secretary-Treasurer Harrington provided the second. The motion was approved unanimously, 6-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

2. Discussion and Possible Approval of the Conservation Easement with Talmadge Brothers, LLP

Secretary-Treasurer Harrington provided the motion for approval of the Easement with Talmadge Brothers, LLP. Vice-President Earsom provided the second. The motion was approved unanimously, 6-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

3. Discussion and Possible Approval of Gold Spotted Oak Borer Control Project

Director Buller provided the motion for the approval of the Gold Spotted Oak Borer Project, including District Manager authority for associated document execution and budgetary discretion of the not-to-

exceed \$50,000 budgeted funds. Secretary-Treasurer Harrington provided the second. The motion was approved unanimously, 6-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

4. Discussion and Possible Approval of Account Consolidation with Investment Trust of California
Secretary-Treasurer Harrington provided the motion for approval of account consolidation and maintenance of one remaining account with Investment Trust of California, including balance transfer to the IERCD’s Local Agency Investment Fund account. Director Mathisen provided the second. The motion was approved unanimously, 6-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

5. Discussion and Possible Approval of Community Outreach Specialist Job Description and Updated IERCD Organization Chart
Vice-President Earsom provided the motion for approval of the Community Outreach Specialist Job Description including recommended revisions to required education level, and the Updated IERCD Organization Chart. Secretary-Treasurer Harrington provided the second. The motion was approved unanimously, 6-0.

Andrews	Absent	Buller	Aye
Earsom	Aye	Gomez	Aye
Harrington	Aye	Mathisen	Aye
Williams	Aye		

VI. GENERAL DISCUSSION FOR THE GOOD OF THE DISTRICT

1. RFFC Update
District Manager Mandy Parkes provided an update on progress of the Regional Fire and Forestry Capacity Program grant agreement process.
2. LAFCO/CSA Update
Ms. Parkes gave a brief overview of the March North Etiwanda Preserve (NEP) Committee Meeting convened by the Local Agency Formation Commission. Board members provided direction regarding continued vetting of NEP financial status and legal obligations prior to the next Committee Meeting.
3. Office Space Update
Ms. Parkes provided directors with a draft copy of the fifth amendment to IERCD’s lease for their office space at 25864-K Business Center Drive, Redlands CA 92374.

VII. CORRESPONDENCE

1. Forestry Challenge Letter and Report Excerpt

VIII. ANNOUNCEMENTS

1. The Association of San Bernardino County Special Districts meeting will be held Monday, April 15th, and hosted by the Mojave Water Agency at the El Pescador Seafood and Mexican Grille, 14144 Green Tree Boulevard in Victorville, presentation by the California Special Districts Association's Legislative Affairs Director Kyle Packham

IX. BOARD MEMBER COMMENTS

X. ADJOURN MEETING

This meeting was adjourned by President Williams at 1:38.

Approved this 9th day of May, 2019



Paul Williams, Board President



James Earsom, Vice-President