



**Minutes of the Special Board Meeting**  
**June 21<sup>st</sup> 2018 at 8:30 AM**  
 168 Eureka Street  
 Redlands, CA 92373  
 909-793-7316

Directors Present: President Paul Williams; Vice-President Jim Earsom; Secretary-Treasurer Jim Harrington; Director Brad Buller; Director Terrie Andrews

Directors Absent: Director Rick Gomez; Director Alison Mathisen

Staff Present: District Manager Mandy Parkes; Natural Resources Manager Jacob Skaggs; Education Coordinator Jasmine Orozco; Project Manager Susie Kirschner; Project Manager Brian Robey; Lead Field Ecologist Aaron Echols; Field Ecologist Collin Stratz; Field Assistant Kevin Harrington; Conservation Educator Shari Tindall; Conservation Educator Alma Eichman; Conservation Educator Gaby Preciado; Administrative Assistant Jennifer Castillo

Members of the Public: Amy Stork, Solid Ground Consulting; Hugh Coxe, Inland Empire Resident

I. CALL TO ORDER

The meeting was called to order by President Paul Williams at 8:31 AM

II. PUBLIC INPUT

There was no public input

III. CONSENT CALENDAR

**Director Buller provided the motion to approve the consent calendar and Director Andrews provided the second with Vice-President Earsom abstaining. The consent calendar was approved unanimously, 4-0-1.**

Andrews	Aye	Buller	Aye
Earsom	Abstain	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

IV. REPORTS

1. BB&K Billing Report

**There was no discussion on the BB&K billing report.**

2. Staff Reports

**There was no discussion on staff reports.**

3. NRCS Update  
**There was no discussion on the NRCS update.**

4. SAWA Update  
**There was no discussion on the SAWA report.**

5. CARCD Update  
**There was no discussion on the CARCD report.**

V. OLD/NEW BUSINESS

1. Discussion and Possible Approval of 2018-19 IERCD Budget Proposal  
**Secretary-Treasurer Harrington made a motion to approve the 2018-19 IERCD Budget Proposal. Director Andrews provided the second. The motion passed unanimously, 5-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

2. Discussion and Possible Approval of 2018-19 Special Projects Funds Cycle I Applications  
**Director Buller made a motion to approve the 2018-19 Special Projects Funds Cycle I applications. Director Andrews provided the second. The motion passed unanimously, 5-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

3. Discussion and Possible Approval of Subgrant Agreement with Rivers and Lands Conservancy  
**Secretary-Treasurer Harrington made a motion to approve the Subgrant Agreement with Rivers and Lands Conservancy. Director Buller provided the second. The motion was approved unanimously 5-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

4. Discussion and Possible Approval of Funding Agreement with the University of California Department of Agriculture and Natural Resources

Vice-President Earsom made a motion to approve the Funding Agreement with the University of California Department of Agriculture and Natural Resources. Director Andrews provided the second. The motion passed unanimously, 5-0.

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

5. Discussion and Possible Approval of Updated 2018-19 Water Conservation Contracts  
**Director Buller made a motion to approve the Updated 2018-19 Water Conservation Contracts. Director Andrews provided the second. The motion passed unanimously, 5-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

6. Discussion and Possible Approval of IERCD Job Descriptions  
**President Williams made a motion to approve IERCD Job Descriptions. Director Andrews provided the second and the motion passed unanimously, 5-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

7. Discussion and Possible Approval of Volunteer Coverage Agreement with Special Districts Risk Management Authority  
**Director Buller made a motion to approve the Volunteer Coverage Agreement with Special Districts Risk Management Authority. Director Andrews provided the second. The motion was approved unanimously, 5-0.**

Andrews	Aye	Buller	Aye
Earsom	Aye	Gomez	Absent
Harrington	Aye	Mathisen	Absent
Williams	Aye		

VI. GENERAL DISCUSSION FOR THE GOOD OF THE DISTRICT

1. Annual Director Contract Review  
**Directors provided updated contact information to staff.**
2. In-Lieu Fee Program  
**There was no discussion on IERCD's ILF Program.**

VII. CORRESPONDENCE

1. Scholarship Recipient Letter
2. Big Bear Valley Education Trust

VIII. ANNOUNCEMENTS

1. The Chino Valley Fire District will host the Monday, June 18<sup>th</sup>, 2018 Association of San Bernardino County Special Districts (ASBCSD) dinner at the Los Serranos Country Club in Chino Hills featuring firefighter/paramedic Ryan Pourhassian presenting on 'Striving for a Bleed-Safe community, Success in Partnership'
2. The California Special Districts Associations' Leadership Academy Conference is scheduled for Monday, July 9<sup>th</sup> – Wednesday, July 11<sup>th</sup> at the Embassy Suites, Napa Valley, 1075 California Blvd, Napa CA 94559

IX. FUTURE AGENDA ITEMS

X. BOARD MEMBER COMMENTS

XI. ADJOURN MEETING

**This meeting was adjourned by President Paul Williams at 8:40 AM.**

Approved this 12<sup>th</sup> Day of July, 2018

  
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Paul Williams, Board President

  
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Jim Harrington, Secretary-Treasurer